

Important Dates Checklist

Important Date	Deadline Type	Supplier
9-Jan-26	Deadline: Room Lists for Groups with 10+ rooms Final Deadline: Hotel Reservations (Individual and Group) Changes	MCI USA
9-Jan-26	Early Bird Pricing Deadline: Lead Retrieval	BYOD Pluslead
20-Jan-26	Final Deadline for Individual and Group Reservations	MCI USA
12-Feb-26	First Day: Shipments will be accepted at the Advance Warehouse	Freeman
12-Feb-26	Discount Deadline: Freeman Orders (Furniture & Accessories, Labor, Signs, etc.) and Freeman AV Orders	Freeman
12-Feb-26	Deadline: Show Talent Order Form	Exhibitors Connections
13-Feb-26	General Liability: Insurance from Exhibiting Companies	Rainprotection
13-Feb-26	Early Bird Pricing Deadline: Telephone and Internet	Boldyn
13-Feb-26	Due: Exhibitor Appointed Contractor (EAC) Notification Form Due: Certificates of Insurance Due from EAC's	Events TNT
13-Feb-26	Advance Pricing Deadline: OFC Registration Advance Pricing Deadline: Lead Retrieval	MCI USA
20-Feb-26	Discount Deadline: Catering	Levy
23-Feb-26	Advance Pricing Deadline: Electrical, Plumbing, Gas, Air	Edlen
25-Feb-26	Discount Deadline: Floral Orders	TLC Designers
2-Mar-26	Last Day: Shipments will be received at the Advance Warehouse without additional charges	Freeman
2-Mar-26	Discount Deadline: Telephone and Internet	Boldyn
2-Mar-26	Discount Deadline: Security	Events TNT
6-Mar-26	Advance Pricing Deadline: Booth Cleaning and Booth Property Disposal	Freeman
16-Mar-26	Exhibitor Move-in – Targeted only, see schedule LIST COMING	All
16-17 March-26	Exhibitor General Move-in (08:00 – 16:30 PT)	All
19-Mar-26	Exhibitor Move-out: 16:01 – 20:00 PT Outside Carriers must be checked in at Marshalling Yard by 18:00	All
20-Mar-26	Exhibitor Move-out: 08:00 – 12:00 PT Outside Carriers must be checked in at Marshalling Yard by 10:00 AM	All